



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		BARPETA GIRLS' COLLEGE, BARPETA
Name of the head of the Institution		Abdul Jabbar Ali Ahmed
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03665235800
Mobile no.		9954398969
Registered Email		barpetagirlscollege.barpeta@gmail.com
Alternate Email		bgc.barpeta@gmail.com
Address		Krishnanagar, Sundaridia
City/Town		Barpeta
State/UT		Assam
Pincode		781301
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Anamika Medhi
Phone no/Alternate Phone no.	03665235800
Mobile no.	9577184950
Registered Email	barpetagirlscollege.barpeta@gmail.com
Alternate Email	anamika0570@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.barpetagirlscollege.in/upload/aqar/1657016584.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.barpetagirlscollege.in/upload/acalendar/Academic%20Calendar%202018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	58	2004	28-Feb-2005	27-Feb-2010
2	B	2.22	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	22-Jun-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Discussion among	18-Jan-2019	17

the staff	1
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The IQAC offered suggestions as regards developing smart class room in the schemes submitted to the RUSA

2. The IQAC offered suggestions as regards development of the hostel premises through the RUSA schemes.

3. The IQAC played a significant role in making the online admission process effective in the college.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To develop digital library	digitalization of library is going on

To develop the college playground	Earth-filling is done with the government fund.
To arrange educational trips	Educational trips were organized
To arrange external and internal audit	Internal academic and administrative audits were conducted.
Various NSS programmes were aimed at.	NSS programmes were done in college and outside.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	14-Jun-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In respect of the curriculum delivery, the college follows an academic calendar which is strictly in accordance with the academic calendar prescribed the affiliating university, i.e. Gauhati University. The curriculum delivery, besides all other activities of the college, is done as per the academic calendar. The classes are conducted according to a general routine covering all the classes and all the departments. The Heads of each of the department distribute the course content among the faculty members of the particular department. The classes are also allotted to them by the Head according to the general routine and the course content allotted. The Internal Quality Assurance Cell cooperates with each department in respect of smooth conduct of the programmes scheduled by each department. An Academic Improvement Committee is constituted to look after the matters related to effective implementation of the curriculum delivery as well as the other academic matters. The faculty members have regular discussion with the students to know about their progress in study, and if some students are found to be lagging behind, then special measures are taken to help them. Attendance of the students in each class is taken regularly with the dates, so that the number of classes held can be assessed along with the regularity in students' attendance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
??	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
??	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college followed its own mechanism of obtaining feedbacks from the students. For this purpose, a questionnaire was prepared giving the students scope for ventilating their views on various aspects of the college. The

questionnaire was given to fifty of students randomly and the views offered by them in the questionnaire were then analyzed. It was taken into account what the students felt they needed, Accordingly actions were taken so that the students requirements could be fulfilled.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Undergraduate Programme of Arts	600	447	447
BCom	Undergraduate Programme of Commerce	150	16	16

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	463	Nil	18	Nil	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	0	5	0	0	0

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a mentoring system. The departments divide their students in certain groups and each group is given mentoring by one particular teacher of that department. The outcomes of the interactions between the mentors and the students are then analyzed in the departments and if the department feels that some particular actions are required, they take the required measures. The mentors give particular emphasis on the individual requirements of each student so far as the academic improvement is concerned.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
463	18	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UA	6TH	19/05/2018	19/07/2018
BCom	UC	6TH	19/05/2018	19/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college gave special emphasis on improving continuous internal evaluation system. The students improvements are regularly checked through continuous internal evaluation process, in which individual teachers or the departments organize sudden tests, both written and verbal, so that the continuity in the progress of the study of the students can be assessed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares its own academic calendar. The academic calendar of the college is at par with the academic calendar prescribed by Gauhati University to which the college is affiliated, though the college includes its own programmes in it without hampering the spirit of the university prescribed academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UA	BA	Undergraduate in arts	67	58	86.56

UC	BCom	Undergraduate	5	5	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	Nill	Nill	Nill
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Environmental Awareness	NSS	1	45
World Environment Day	NSS	1	57
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
??	Null	Null	Null
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
??	Null	Null	Null	Null	Null
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
??	Null	Null	Null
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
680000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2015

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	5400	550000	150	75000	5550	625000
Reference Books	8000	1400000	200	125000	8200	1525000
Journals	4	1500	0	0	4	1500
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
??	Null	Null	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	11	1	1	1	1	2	8	10	0
Added	0	0	0	0	0	0	0	0	0
Total	11	1	1	1	1	2	8	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
??	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
400000	180000	400000	400000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Minority Scholarship	10	10000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
??	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	??	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
??	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Competitions	Institutional	12
Literary Competitions	Institutional	15
Cultural Competitions	Institutional	10
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	????	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a Students Union in the college, in which all the bona fide students are members. The office bearers of the Students Union are elected by the members through election conducted according to the guidelines of the Supreme Court of India. The Students Union organizes various co-curricular and extra-curricular activities apart from the Freshers Social and the College Week. They also cooperate the college authority in various activities organized in the college. Students are also members in various committees and cells constituted in the college. For example, there are student members in the IQAC, Grievance Redressal Committee, Internal Complaint Committee, Anti Ragging Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Committee system --The college has practices that reflect the spirit of decentralization and participative management and the last year was also no exception. One of the such practices was the committee system. The college authority set up various committees that included members from the staff (teaching/non-teaching) and sometimes, from the students also. These committees were set up to carry out and look after various activities of the college, such as admission, examinations, co-curricular and extra-curricular activities besides various non-academic works. The committees were empowered to take decisions of their own in the respective issues they were entrusted with, and the authority took their decisions quite seriously. 2. Another practice of decentralization and participative management that the college followed was holding regular staff meetings. Particular issues were discussed in the staff meetings, in which the members present could express their opinions and suggestions. Those opinions and suggestions were taken into account by the authority while framing plans and policies for the college. This gave all the members of the staff (both teaching and non-teaching) a sense of belonging to the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In matters of curriculum development, the college held discussions on how to explore some new avenues of study suitable for the students of the college.
Teaching and Learning	The college encouraged the teachers to use ICT tools as much as possible in their classes.
Examination and Evaluation	The college encouraged the departments and teachers to adopt the other means of continuous evaluation, such as group discussion, random oral test etc.
Research and Development	The college tried to develop a research culture by encouraging the teachers to engage students in research related activities like surveys, field studies etc.
Library, ICT and Physical Infrastructure / Instrumentation	Attempts were made for full automation of the college library.
Human Resource Management	Teachers were encouraged to attend faculty development programmes such as refresher courses, orientation programmes etc.
Industry Interaction / Collaboration	No attempt could be made for industry interaction/collaboration during the

	last year.
Admission of Students	The admission of students was done through online method.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Bio metric punching machine was used for keeping the attendance of the staff.
Finance and Accounts	Monetary transactions were partially done through online method.
Student Admission and Support	Online method was adopted for students admission
Examination	Submission of forms, payment of fees, submission of marks to the university etc. are done through online method.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	00	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	00	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

0	Nil	Nil	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	Students Welfare Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Barpeta Girls College conducts both internal and external audits almost regularly. The internal audits are done by appointing some person proficient in such type of works. Such a person is appointed by the Governing Body of the college. Particularly in the funds related to examinations, internal audits are done regularly by some persons appointed by the Centre Committee. External audits are done by the Department of Audit (Local Fund), Govt. of Assam as per their own schedule. It is usually the concerned department which decides the time of conducting such audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent - Teacher Association didnt have any significant activities during the year.

6.5.3 – Development programmes for support staff (at least three)

No significant development programmes were conducted for the support staff during the year.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Infrastructure Development -- earth filling 2. Renovation of dining hall in the girls hostel 3. Plantation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil
c)ISO certification	Nil

d)NBA or any other quality audit	Nil
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic Discussion among the staff	18/01/2019	18/01/2019	18/01/2019	17
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2019	08/03/2019	85	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental consciousness was reflected in various plantation programmes as well as awareness programmes organized on various occasions such as International Environment Day etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation inside the college campus
2. Prohibition of single use plastic inside the college campus
3. Prohibition on littering inside the college campus
4. Regular cleanliness drives
5. Development of flower gardens

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institutional Best Practices of Barpeta Girls' College, Barpeta A. Extra Special Classes for Needy and Meritorious Students Goal The Goal of this best practice is to help the students academically so that they can learn their subjects properly. There are some students who cannot get what they need within the scheduled classes held as per the regular class programmes. Therefore, the attempt is made to provide them with more opportunities to learn. Context The backbone of an educational institution is the students. The prime objective of any academic institution should be to help the students to the utmost in their pursuance of knowledge in various subjects. The success of an institution lies basically in the learning outcome that the students show at the end of their academic programmes. But the students who come to seek education in this college are of various kinds. Some are meritorious, some are slow learners, while some others are just average. In a class where the number of students are around one hundred or more, it is not possible to give all the students attention as per their requirement. There is no difficulty in catering to the need of the average students in the regular classes held according to the class routines. But the meritorious students deserve special attention. They have to be provided with much more than they can get in their regular classes. Another important thing in this respect is that there are certain students who are below average and they are basically slow learners. They cannot cope with the pace of teaching-learning in the regular framework, and they have to be taken care of specially. Therefore, some extra efforts should be given keeping in mind both the meritorious and the below average students. For both these two categories of students, the nature of efforts has to be different. Practice Keeping in view the fact that both the meritorious students and the slow learners need special treatments, Barpeta Girls' College has adopted a policy to go through some extra special classes for both these two categories of students. The first thing that the college put emphasis on has been conducting remedial classes for the slow learners, who cannot keep pace with the other students in their regular classes. The teachers have been advised to come to the personal contact of these students and know their weaknesses. Then they have been advised to teach them keeping in mind their weaknesses. For the meritorious students, there has been a provision for tutorials in which they have got the opportunity to satisfy their knowledge requirements. In the tutorials the teachers and the students could come closer to each other and the students could satisfy their curiosity about the topic discussed. They could learn more than the regular classes could give them. Evidences of success This best practice has a very positive outcome. The meritorious students got benefitted by the extra special classes (tutorials) they were given, and they could get better results in the examinations. Moreover, the students who were slow learners could prepare themselves properly for the final examinations and their performances in the final examinations were also up to the mark. It had a direct impact in the pass percentage of the college. Problems encountered and resources required Of course, in pursuing this practice, the college had to face several problems. One of them was the economic backwardness of most of the students, for which they could not concentrate on their studies as much as it was necessary. The economic constraints in their families deviated their minds from education and they had to focus on other things in life simultaneously. Because of the social conditions many of them were in, some girls got married while studying at college, and as a result, many other things not related to

education demanded their attention. All these factors sometimes created problems for successful implementation of the policy of extra classes, because often it was found that the students were not ready for extra efforts. Another problem was that the college did not have sufficient number of teachers in each department, for which the teachers become overloaded. The third problem is the lack of sufficient classrooms to carry out extra classes. The practice of extra classes can be more beneficial if the number of teachers and the number of class rooms can be increased.

B. Plantation and beautification in the college campus

Goal Plantation and beautification of the college campus has been adopted by Barpeta Girls' college mainly to create a congenial and eco-friendly atmosphere in the college campus. The college treats this practice as an integral part of the process of learning. The teachers and the students get a very pleasing and peaceful atmosphere in the college campus for their teachings and learnings. Moreover, an awareness for preservation of the environment is also taught to the students with this practice.

Context For the process of teaching-learning, the place in which teaching and learning are done must be suitable for such things. In a beautiful place, the teachers enjoy the process of teaching while the students enjoy learning. Teaching and learning cannot be done in a mechanical way. For doing teaching and learning in a proper way, both the teachers and the students should have to get an atmosphere that can be pleasant and peaceful for their minds. Plantation in a proper way can help an educational institution to create a congenial atmosphere for teaching-learning by making the institutional campus beautiful. Another important educational benefit of plantation is that it creates an environmental awareness among the students. The present-day students should be made aware of the degradation in the environment caused by many factors. They should also know that one important way of combating the environmental hazards is to grow more and more trees.

Practice Keeping in view the need for creating a congenial atmosphere for teaching-learning in the college campus as well as beautifying the campus, the college has given utmost importance on plantation. The college has developed two gardens in the front yard and in the middle yard of the college campus. Both the gardens are full with beautiful flowers. Moreover, the college has regularly done plantation programmes, which has increased the greenery of the college. Even in the girls' hostel of the college, plantation programmes has been regularly carried out. Evidence of success

The practice of plantation and beautification in Barpeta Girls' College campus has bore several fruits. Firstly, it has provided the college with a beautiful campus. The greenery inside the college campus is in its developing stage. It has also helped the students a great deal to inculcate in them an awareness towards preservation of environment. Problems encountered and resources required

The main problem in respect of the plantation programme in the college is that during the flood season sometimes a large portion of the college campus including the hostel get inundated in flood water, causing great damage to the flower plants and newly planted saplings of other trees. Secondly, After plantation, it becomes necessary to look after the newly planted saplings. But the college does not have sufficient fund to keep a gardener who can look after the planted saplings. This job can be entrusted on the students, and they also do so satisfactorily. But their efforts only are not enough for proper maintenance of the gardens and other plants. So, the college requires a gardener so that the plants and saplings can be properly looked after at all the time.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.barpetagirlscollege.in/upload/bestpractice/1657714515.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One important area of distinctiveness of Barpeta Girls College is opening up the scope for higher education for the girls of the disadvantaged families particularly of the rural areas surrounding it, -- disadvantaged socially and economically. In this area, the college has been able to achieve a lot. Though this college is situated in an urban area, it can reach out to the rural people living in the nearby villages, and a large number of students come from the rural background. The students of this college belong to various strata of the society which means that the college is able to reach out to the cross-section of the society. Most of the students belong to economically weaker sections of the society, and Barpeta Girls College provides them with the opportunity to get higher education without having to face much financial constraint. Girl students belonging to religious and linguistic minority find this college suitable for pursuing their dreams of higher education.

Provide the weblink of the institution

<http://www.barpetagirlscollege.in/>

8.Future Plans of Actions for Next Academic Year

Barpeta Girls College adopts the following future plans of action for the academic year 2019-20. The Barpeta Girls' College feels the need to gear up so that it can meet the present day requirement of higher education. It has identified some vital areas in which the college can witness development without a short period of time. 1. The college feels the need of improving the sports facilities in the college, because it is an area that the college is badly lagging behind at present. The playground that the college has at present is not up to the mark. Therefore, the college plans to develop the playground of the college in the coming year. Moreover, the college also started constructing an indoor stadium which it could not complete. Now, the college feels that it can try to find out the way the incomplete indoor stadium can be utilized. Therefore, the college is planning to tie up with some sports organization which can take steps to prepare the incomplete indoor stadium for utilization in the way it is possible. 2. The college thinks that there is the need to add more technological devices to its academic programmes and activities. Till now the college has only traditional classrooms. Now it is the demand of the hour that the notion of digital classroom be introduced to the academic programmes of the college. Therefore, the college plans to construct a digital class room in the coming year. Besides this, the college also plans to construct a digital library during 2019-20, so that it can reap more benefits of the recent technological advancements in the educational sector. 3. The college feels that the students should be given more infrastructural facilities so that they can learn in a congenial atmosphere. At present the college feels the need of a students' day home, which our students badly need of. Therefore, the college plans to build a students' day home in the coming year.